



# State of New Jersey

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF STATE POLICE  
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*Superintendent*

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

## July 18, 2024 NOTICE OF JOB VACANCY #ADMIN 16-24P

An opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements listed below:

**TITLE:** Automotive Mechanic  
**SALARY:** \$51,037.75 - \$71,915.86 (40 ww)  
**LOCATION:** Division Headquarters  
Administration Section  
Facility & Asset Control Bureau  
Fleet Management Office Unit  
Division Headquarters  
West Trenton, NJ 08628

**NUMBER OF VACANCIES:** Four (4)

**DUTIES:** Under the general supervision of a Crew Supervisor, Mechanics or other supervisory official in a state department, institution, or agency, performs maintenance and repairs on various types of motor vehicles and equipment; does other related duties as required.

### **REQUIREMENTS:**

**TRAINING:** Successful completion of one (1) year of training in automotive technology at an accredited community college or vocational school.

**EXPERIENCE:** Two (2) years of experience as a mechanic in the repair and installation of motors, and the maintenance and repair of motorized vehicles and equipment.

**NOTE:** Applicants who do not possess the required year of formal training may substitute one (1) additional year of experience as outlined above.

**NOTE:** An Automotive Service Excellence (ASE) Certification in at least one (1) of the following specialties from the National Institute for Automotive Service Excellence may be substituted for the formal training: A-1 Engine Repair, A-6 Electrical/Electronic Systems, A-8 Engine Performance, L-1 Advanced Engine Performance Specialist.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

*If interested, please send a cover letter indicating job vacancy number, copy of your transcript, which indicates the date your degree was conferred (required), and a current resume before the closing date of July 31, 2024 to:*

[NJSResumes@njsp.gov](mailto:NJSResumes@njsp.gov)

**-OR-**

*Lavonda Wright, Manager 2  
Division of State Police  
Office of Human Resources  
PO Box 7068  
W. Trenton, NJ 08628-0068*

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



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